

Preparation & Checklist

General

- ☐ Personal information for obituary
- ☐ Notify family & friends
- ☐ Evaluate the Will & right of disposition
- ☐ Choose a charity for donation (if applicable)
- ☐ Photographs and keepsakes for display
- ☐ Assemble cemetery information such as deed to plot and receipt of purchase
- ☐ Options after ceremony such as catering or reception reservation

Individual Planning

- ☐ Choosing Pallbearers 6-8
- ☐ Appointing Clergy (if desired)
- ☐ Assigning speaker(s) for eulogy
- ☐ Determine primary organizer
- ☐ Determine individual to assume responsibility of finances & bills for services provided

Ceremony Preparation

- ☐ Selecting funeral site– Funeral Home – Church – Graveside - Other
- ☐ Video or photo slide presentation
- ☐ Special Music
- ☐ Visitation/ Viewing/ Wake
- ☐ Flowers
- ☐ Donation requests
- ☐ Special Releases: ___ Doves ___ Balloons ___ Butterflies ___ Other
- ☐ Other Specifications:
